K1 Orientation

Kindergarten Care (KCare)

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RAFFLES KCare

About KCare

- Provides care services in a safe and conducive environment for children to play, explore and discover through specially designed environments with carefully chosen resources^
- Time set aside for adequate rest
- Autonomy for children to decide what and how they want to play
- Situated within MK premises
- Operates from 12 p.m. till 7 p.m., from Mondays to Fridays, including school holidays*
- Operated by MOE-appointed service providers, based on MOE requirements and guidelines



^ Please note that KCare does not offer academic-related experiences. KCare is generally available to parents who require a full-day service for their child.

*Closes for 6 days each year, in addition to gazetted public holidays, Teachers' Day and Children's Day.

KCare Environment

Specially designed to provide a variety of play experiences



Sand play area



Sensory garden



Cookery

KCare Programme

a) Modular Activities

- Art & Craft
- Cookery
- Gardening
- Music, Movement & Dramatisation
- Sand & Water Play
- Tinkering



b) Free Play

- Construction & Manipulative Free Play
- Dramatic Free Play
- Outdoor Free Play
- Sand and Water Free Play



c) Dedicated Reading Time (at least 15 minutes)

- Daily dedicated reading time
- Nurture a love for reading and develop good reading habits



Sample KCare Timetable (School Terms)

Time	Activities
7.00 – 8.00 a.m.	Arrival and Health Check at MOE Kindergarten
8.00 a.m. – 12.00 p.m.	MOE Kindergarten
12.00 p.m. – 12.30 p.m.	Arrival and Health Check
12.30 p.m. – 2.30 p.m.	Lunch, Wipe down, Rest / Nap
2.30 p.m. – 3.30 p.m.	Indoor Modular Activities / Indoor Free Play
3.30 p.m. – 3.45 p.m.	Afternoon Snack
3.45 p.m. – 4.00 p.m.	Dedicated Reading Time
4.00 p.m. – 5.00 p.m.	Modular Activities (Indoor/Outdoor) / Indoor/Outdoor Free Play
5.00 p.m. – 7.00 p.m.	Indoor / Outdoor Free Play, Quiet Time and Dismissal

Note:

- *MK will receive KCare children at arrival between 7.00 a.m. and 8.00 a.m.*
- *Both MK and KCare staff will work out an arrangement for the smooth handover of the children.*
- *Outdoor activities can only be conducted after 4.00 p.m.*

Sample KCare Timetable (School Holiday)

Time	Activities
7.00 a.m. – 9.00 a.m.	Arrival and Health Check - Breakfast and Indoor Free Play
9.00 a.m. – 11.00 a.m.	Holiday Activities (Outdoor) + Morning Snack
11.00 a.m. – 11.15 a.m.	Dedicated Reading Time
11.15 a.m. – 12.15 p.m.	Modular Activities (Indoor)
12.15 p.m. – 2.45 p.m.	Lunch, Clean-up, Rest/Nap
2.45 p.m. – 3.00 p.m.	Dedicated Reading Time
3.00 p.m. – 3.30 p.m.	Afternoon Snack
3.30 p.m. – 5.00 p.m.	Holiday Activities (Indoor)
5.00 p.m. – 7.00 p.m.	Indoor / Outdoor Free Play, Quiet Time and Dismissal

**Outdoor activities can only be conducted before 11.00 a.m. and after 4.00 p.m.*

KCare Routines

Health Check Areas

- PM KCare: Conducted within MK classrooms
- Full day KCare: Conducted at the front entrance of MK (Level 1)





REMINDER: Parents/Guardian to only leave after Health Check is cleared.

KCare Routines

Include Blackout periods & Fixed Dismissal Timing

Dismissal Timings:

1st Timing: 1.15pm – 1.30pm
2nd Timing: 2.15pm – 2.30pm
3rd Timing: 3.30pm – 3.45pm
4th Timing (Final): 4.30pm onwards till 7pm

*As dismissal location will be at Gate C at the front of MK entrance, do give the teachers some time to bring down the children from Level 3. These dismissal timings have been carefully planned to avoid the primary school dismissal crowd, children's nap time, and modular activity sessions.

Blackout timing:

12:00pm to 1:00 pm : As transition and routine is taking place between MK and KCare.
This is also inclusive of during school holiday periods.

To note:

Please take note that during the school holidays or MK closure days,
7am onwards temperature taking will be conducted at the entrance of MK classroom (Level 1).

Suggested Packing List

Wipe Down Routine (Shower Bag)

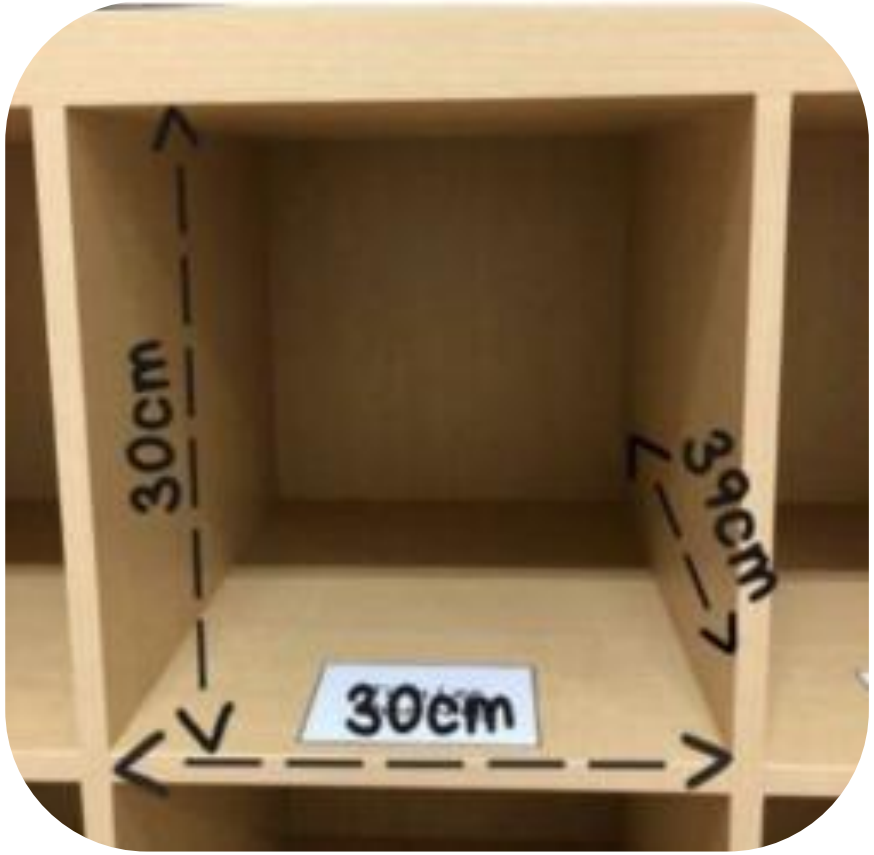
- A set of clean MK uniform
- A small face towel
- 2 small plastic bags (big enough to fit dirty/soiled uniform & wet towels)

Daily Packing List

- Shower Bag
- Sleeping Bag (blankets, small pillow - optional) – to be brought back home everyday
- Extra set of home clothes (in case of accidents)

Bag Cubby & Cot Dimensions

(optional) You may pack a cot cover for your child.
They will keep it in their KCare classroom and bring it back every Friday.



▲
Bag Cubby



▲
Cot Dimension

Meals and Sample Menu

Normal Menu

KCARE

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Hainanese Chicken Rice Steamed Poached Chicken Stir Fry Cabbage + Mushroom + Tang Hoon Clear Enoki Mushroom Soup	Dark Mee Tai Bak Chicken with Vegetarian Oyster Sauce Stir Fry Bok Choy and Corn + Carrot Silken Tofu Soup	Mixed Grain Rice Chicken Madagascar Stir Fry Round Cabbage and Carrot Clear Pumpkin Soup	Yellow Rice Steamed Fish with Pineapple Stir Fry Spinach, Cabbage + Pumpkin Clear Sweet Potato Soup	Spaghetti Pasta Bolognese Minced Chicken Steamed Corn and Carrot + Mushroom Mushroom Soup

KCARE

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Carrot Rice Basil Herb Minced Chicken Stir Fry Cauliflower, Carrot and Pumpkin Clear Enoki Mushroom Soup	Ee Fu Noodles Chinese Style Steamed Fish Stir Fry Long Cabbage and Carrot Silken Tofu Soup	Pumpkin Rice Kung Pao Chicken with Diced Carrot Stir Fry Bok Choy and Cabbage + Carrot Clear Celery Soup	Mixed Grain Rice Steamed Fish with Chye Poh Cauliflower & Corn in Vegetarian Oyster Sauce Clear Cabbage Soup	Kway Teow Hor Fun Mince Chicken Soup Steamed Corn and Carrot + Mushroom Tomato Soup

Vegetarian Menu

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Mixed Grain Rice Turmeric Shimeji & Oyster Mushroom Stew Long Cabbage, Broccoli and Carrot	Bee Hoon Potato & Baby Corn Soup Round Cabbage, Carrots & Corn	Mixed Grain Rice Roasted Pumpkin w Corn & Carrots Bok Choy & Corn	Yellow Rice Vegetarian Spring Rolls Long Cabbage & Carrots	Stir Fry Macaroni Pasta Mashed Potatoes Vegetable Medley

Lunch Menu will be published termly via LittleLives.

Meals and Sample Menu

Week | Day	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1 **2/11-6/11**	Munchy's oat Krunch	Croissant with chocolate filling	Coco crunch with milk	Banana cake	Wholemeal Bread with Strawberry Jam
Week 2 **9/11-13/11**	**Deepavali (PH) Centre Closure**	Enriched Strawberry bun	Honeystar with milk	Swiss roll	Wholemeal Bread with Blueberry Jam
Week 3 **16/11-20/11**	Munchy's oat Krunch	Enriched Chocolate bun	Cornflakes crunch with milk	Pandan cake	Wholemeal Bread with Strawberry Jam
Week 4 **23/11-27/11**	Munchy's oat Krunch	Blueberry bun	Coco crunch with milk	Butter slice cake	**Staff Training/Centre Spring Cleaning (Centre Closure)**
Week 5 **30/11**	Munchy's oat Krunch				

Note:
Teabreak Menu will be Broadcasted termly via LittleLives.

Breakfasts are served during school holiday periods.

Schedule For First 2 Days of School

Time	Programme
8.00 a.m. – 10.00 a.m.	MK
10.00 a.m. – 12.00 p.m.	KCare

KCare Fees

Singapore Citizen	Singapore Permanent Resident
$238.20 (Fee shown above is after $150 basic subsidy*)	**$388.20**

You may utilise the KCare Eligibility Calculator available on the MOE website to determine if your child qualifies for the KCare additional subsidy:

https://moe.gov.sg/preschool/moe-kindergarten/kindergarten-care

*Child must meet the minimum attendance requirement of one day per month at the centre to receive subsidies.

Registration for KCare

1) Confirm your child's place by making the following payment:

a) $238.20 one-month deposit ($388.20 for Permanent Residents)
b) $238.20 first month fee ($388.20 for Permanent Residents)

Total **$476.40** (for Singapore Citizen child)
or **$776.40** (for Permanent Resident child)

You can transfer the fees to us through:

- Internet Banking (DBS A/C No: 072-131371-5)
- PayNow

Remember to key in your child's name and level under Reference. E.g. "John Tan Xiao Ming K1"

KCare Enrolment Details Submission Requirement

- For children enrolling in KCare, parents are required to submit their child's enrolment details to MOE online via go.gov.sg/kcare-application, regardless of the child's citizenship or subsidy eligibility.
- The enrolment details will be shared with the KCare operator, who will follow up with parents to complete the enrolment process. Placement is subject to vacancies at the KCare centre.
- For step-by-step instructions, please refer to the "**Parents' Toolkit: KCare Enrolment Details Submission & Apply for Subsidy**" in the orientation package (see cover page on the right)
- Authentication through **Singpass login** is required
- One application is required for each child

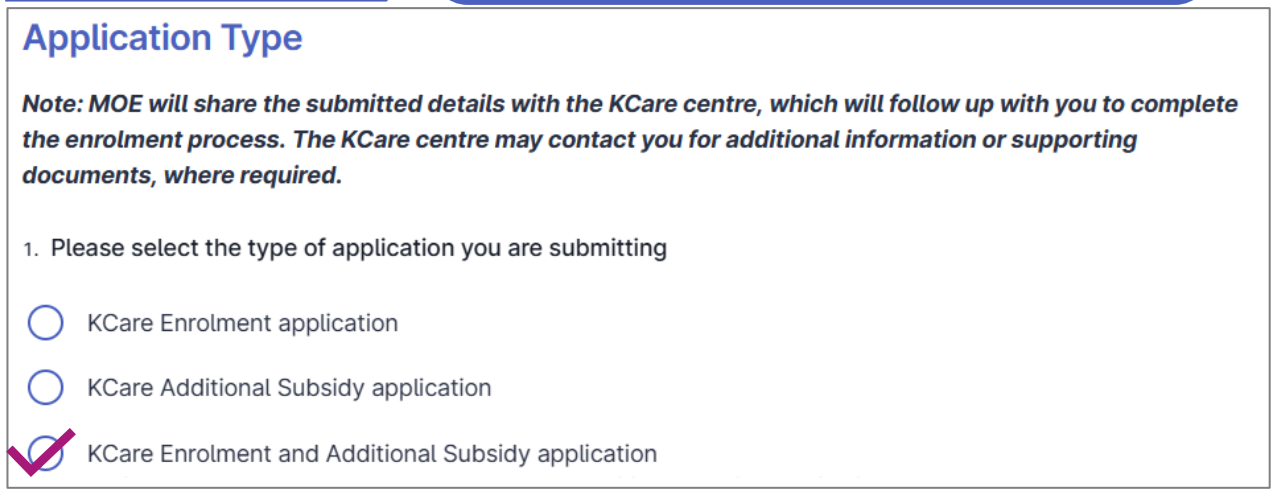
Note to KCare centre: If you intend to use your own online enrolment application, please consult the MOE Finance KCare Team in advance to ensure alignment and avoid any confusion for parents.



KCare Enrolment Details Submission Requirement

- If you are **eligible for KCare Additional Subsidies** (covered in the following slides), please select the "**KCare Enrolment and Additional Subsidy Application**" option to submit both applications **concurrently**.

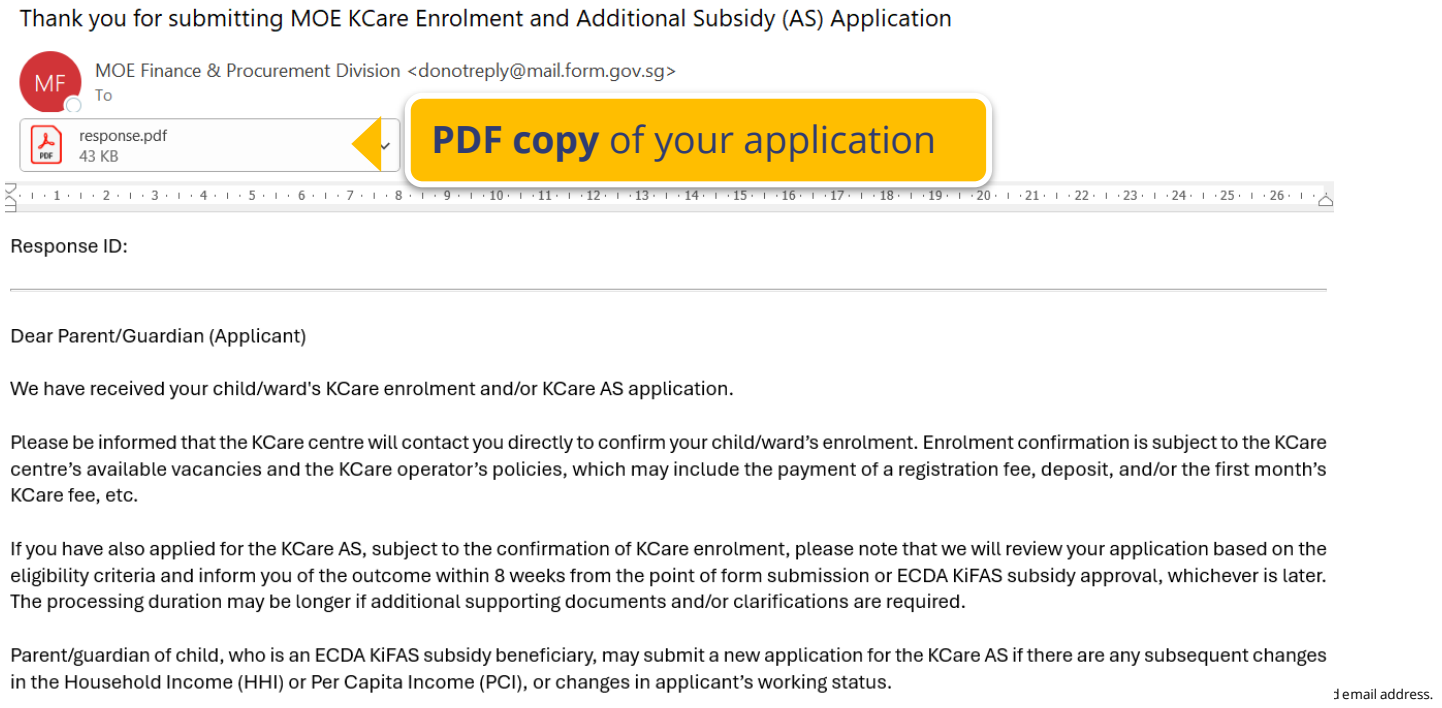
ONLINE APPLICATION https://go.gov.sg/kcare-application



- If you are **not eligible for KCare Additional Subsidy**, please select "**KCare Enrolment Application**".
- If you have earlier enrolled your child into KCare and subsequently become eligible for KCare Additional Subsidy, you may apply by selecting the "**KCare Additional Subsidy Application**" option.

KCare Enrolment Details Submission Requirement

- Upon successful submission of your child's enrolment, a copy of the application will be sent to your registered email address.
- Provide a copy of your **acknowledgment PDF** (refer to sample below) to your KCare centre.



Thank you for submitting MOE KCare Enrolment and Additional Subsidy (AS) Application

MF

MOE Finance & Procurement Division <donotreply@mail.form.gov.sg>

To

response.pdf
43 KB

PDF copy of your application

Response ID:

Dear Parent/Guardian (Applicant)

We have received your child/ward's KCare enrolment and/or KCare AS application.

Please be informed that the KCare centre will contact you directly to confirm your child/ward's enrolment. Enrolment confirmation is subject to the KCare centre's available vacancies and the KCare operator's policies, which may include the payment of a registration fee, deposit, and/or the first month's KCare fee, etc.

If you have also applied for the KCare AS, subject to the confirmation of KCare enrolment, please note that we will review your application based on the eligibility criteria and inform you of the outcome within 8 weeks from the point of form submission or ECDA KiFAS subsidy approval, whichever is later. The processing duration may be longer if additional supporting documents and/or clarifications are required.

Parent/guardian of child, who is an ECDA KiFAS subsidy beneficiary, may submit a new application for the KCare AS if there are any subsequent changes in the Household Income (HHI) or Per Capita Income (PCI), or changes in applicant's working status.

email address.

Regards,
Finance and Procurement Division
Ministry of Education

KCare Subsidies

KCare subsidy is administered by MOE and provided in 2 tiers:

Basic Subsidy (BS)

- All Singapore Citizen (SC) children are eligible for and automatically given a Basic Subsidy of $150 per month.
- No separate application is required

Additional Subsidy (AS)

- Provided in addition to Basic Subsidy upon approval of the AS application
- Tiered according to income level and provided to eligible applicants who meet the eligibility criteria

KCare Additional Subsidy

Eligibility Criteria for KCare Additional Subsidy (AS)

- Child must be a **Singapore Citizen** and an **existing beneficiary of the ECDA KiFAS subsidy*** upon subsidy application
- The applicant for the application must be the **mother or single father**
- The applicant must work **56 hours or more per month**
- Gross monthly household income of $15,000 and below or per capita income of $3,400 and below for larger families (5 or more family members in the same household with at least 3 dependents without income)

With effect from 9 December 2024, under the enhanced eligibility criteria, all families of Singaporean children with a gross monthly household income of up to $7,500, or a PCI of up to $1,700, will be eligible, regardless of the applicant's employment status.

*The Kindergarten Fee Assistance Scheme (KiFAS), which is administered by ECDA, is a means-tested subsidy to assist families in subsidising Kindergarten fees. The evaluation and eligibility of KCare AS depend on the outcome of ECDA KiFAS application.

KCare Additional Subsidy Eligibility Checker

You may utilise the KCare Eligibility Calculator available on the MOE website to determine if your child qualifies for the KCare additional subsidy:
https://moe.gov.sg/preschool/moe-kindergarten/kindergarten-care



Special Approval for KCare Additional Subsidy

- KCare AS can be granted with special approval, on a case-by-case basis. If granted, the **amount and duration will depend on your circumstances**.

- For applicants who are not working*, you may apply for KCare AS (with supporting documents) if you are:
  - Seeking employment
  - Enrolled in course / training that is at least 56 hours a month
  - Medically certified unfit for work (e.g. due to pregnancy complications, hospitalisation, illness and/or permanent disability etc)
  - Caring full-time for family member due to medical reasons
  - Caring full-time for younger child aged 24 months & below
  - Receiving MSF's ComCare or under HDB Public Rental Scheme

*If the **applicant is on No-Pay Leave**, you will be considered as non-working as you do not meet the required criteria of working at least 56 hours per month.

KCare Subsidies

Minimum Attendance Requirement

- The child must meet the **minimum attendance requirement of one day per month** at the centre to receive subsidies, unless a valid medical certificate (MC) covers the entire month's absence (subject to MOE's approval). **MC must state the period of absence for the entire month**.

- MCs for 1 or 2 days will not be substantial to justify a full month's absence.

- Failure to meet the attendance requirement will result in the full KCare fee being payable for that month.

KCare Additional Subsidy

How do I apply for KCare Additional Subsidy (AS)?

- Applicants must submit their application for KCare AS online via go.gov.sg/kcare-application
- For step-by-step instructions, please refer to the "**KCare Enrolment Details Submission & Subsidy Application Toolkit for Parents**"
- Authentication through **Singpass** login is required
- One application is required for each child
- To access the application via QR code, please refer to the **"KCare AS Application" brochure** provided in your orientation package (see brochure on the right)



KCare Additional Subsidy

Special Cases

- Non-parent applicants (e.g., legal guardians, foster parents, grandparents, relatives, and children's home representatives) will be required to submit relevant supporting documents.

Subsidy Assessment and Processing Timeline

- The commencement date for the KCare AS is determined based on the enrolment date, ECDA KiFAS subsidy effective start date or application date, whichever is later.

- **Backdating of the KCare AS start date is not permitted**. To avoid delays in receiving the KCare AS, please **submit your application as early as possible**.

- The average processing time is about **8 weeks from the point of application submission or ECDA KiFAS subsidy approval**, whichever is later.

Communication

We encourage and appreciate frequent communication between the KCare operator and parents. We can be reached at:

Email: KCCS@rafflesstudentcare.com
Telephone: 8742 9107

	Term Time	School Holidays
Operating Hours	Monday to Friday 10 am to 7 pm	Monday to Friday 7 am to 7 pm
(Closed on Saturdays, Sundays, Public Holidays, Teacher's Day, Children's Day and up to 6 additional days each year)		

All registered KCare children will be issued a LittleLives account for direct communication between parents and centre staff.

Download "Little Lives Family Room" app.

Little Lives Family Room

Download the “Little Lives Little Family Room” app



1. Broadcast messages
- School Closure Dates
- Lunch & Snack Menu
- Festive Notices

2. Weekly Activity & Photo Updates

3. Attendance - Check in / out

4. School Fees Invoice

5. Teacher - Parent Direct Message







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